



ROBLA SCHOOL DISTRICT GOVERNING BOARD  
Minutes of an Organizational and Regular Meeting  
December 8, 2016

- Call to Order With a quorum present, the meeting was called to order at 5:31 p.m. Present: Craig DeLuz (Presiding), Ken Barnes, Kim Howard, Nuvia Cardona and Dennis Boyd. Also present: Superintendent Ruben Reyes.
- Closed Session Having received no requests for public comment, the Board met in closed session to discuss Public Employment: Instructional Assistant I.
- Open Session The Board reconvened in Open Session at 6:40 p.m. President DeLuz led the Pledge of Allegiance and announced that no action was taken in closed session. It was moved/seconded (Boyd/Barnes) to adopt the agenda as published. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- Organizational Matters: Oath of Office, Election of Officers, Regular Board Meeting Calendar for 2017 and Region 6-B CSBA Delegate Nominations Superintendent Reyes administered the oath of office to newly elected board members Ken Barnes and Kim Howard.
- President DeLuz opened the floor for nomination of officers. It was moved/seconded (Barnes/Howard) to elect Dennis Boyd as President. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- It was moved/seconded (Howard/DeLuz) to elect Ken Barnes as Vice President. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- It was moved/seconded (DeLuz/Barnes) to elect Kim Howard as Clerk. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- It was moved/seconded (Barnes/Cardona) to approve the regular board meeting calendar for 2017. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- It was moved/seconded (DeLuz/Barnes) to nominate Michael Baker as Region 6-B CSBA Delegate. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- Communications: Written and Oral President Boyd acknowledged that any written communications to the Board had been distributed. There was no public comment.
- Robla Education Foundation John Reven reported that the foundation granted a request to Glenwood for a trip to Maidu Museum and announced he will be distributing a flyer for the golf tournament soon.
- Robla Park Community Assoc. No report.
- Employee Associations Christie Erhart, RTA President, reported that teachers were very enthusiastic about their professional development day and enjoyed the lunch speaker on November 28. RTA recently passed an MOU to add an extra week to summer break for construction purposes. RTA will present a proposed school calendar for adoption at the next board meeting. There was no report from CSEA.
- Principal's Report Leo Alvarez reported on various school activities, such as the following: Bell Avenue: Awards assemblies on December 7-9; Glenwood - Parent class

  
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tonight taught by teachers with a grade level specific focus; Robla: Awards assemblies on December 6-8; Main Avenue: received a field trip grant to Maidu Museum; Taylor Street: Spelling Bee on December 9.

Superintendent's Report

Ruben Reyes reported on the following district activities: Mental Health Services Oversight and Accountability Commission visit on December 6, Firearms Policy, Professional Learning Day on November 28 and Rancho Del Paso K-12 (charter) School. He acknowledged new student art hanging in the boardroom and distributed a STRINGS concert invitation.

Board Member Reports

DeLuz: Attended CSBA conference where he was impressed with the good relationships among board members and with bargaining units. Cardona: Attended Leadership Retreat on November 22 where she enjoyed interacting with teachers and staff. She also enjoyed Pedro Noguera's motivating speech at the Parent Dinner on November 29. She attended CSBA conference where she learned how we can support students and become a better school board member. Howard: Attended CSBA conference where she learned that legal changes are forthcoming due to political change. Barnes: Attended CSBA conference where it was obvious what Robla is doing right. He feels the district needs to advocate more and expressed concern with human trafficking (Sacramento is #2 in the nation). Boyd: Enjoyed parent dinner with speaker Dr. Noguera. He reminded the board of their duty to carry on history because some is lost in writing. He attended CSBA conference, where he was impressed with the superintendent of Vallejo School District.

Consent Agenda

It was moved/seconded (DeLuz/Howard) to approve the following consent agenda items. Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

- Adopt minutes of November 10, 2016 regular meeting
- Accept donations/gifts: To Bell Avenue School: \$ 200 from Brad and Marie Booth

First reading of BP/AR 3311 - Bids

Jeremy Cogan of CFW commented that this amendment is needed because AB2316 requires boards to publicize procedures and guidelines on how lease leaseback contracts are advertised and what criteria is used for reviewing proposals submitted to district.

Facilities Update

Jeremy Cogan of CFW reported that architectural drawings were submitted on November 21 to DSA, who checks the submittal for completion. He noted that projects average 8 to 10 months in DSA review. Three areas DSA reviews: access compliance, structural compliance and fire/life safety compliance. The demonstration classroom (Room 5) at Bell Avenue will have features of a 21st century classroom, e.g., furnishings, technology. If approved, classroom will be completed over winter break and ready for use in January. He announced that Taylor Street School is the next facilities project and selection of architect and preconstruction contractor will begin soon.

Construction Contract with Clark Sullivan

It was moved/seconded (DeLuz/Howard) to approve the construction contract with Clark Sullivan for the Bell Avenue Elementary School Demonstration Classroom Project (\$52,610.46). Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)

Purchase Technology Equipment Components

It was moved/seconded (DeLuz/Howard) to approve the purchase of the Technology Equipment Components for the Bell Avenue Elementary School Demonstration Classroom Project (\$6,143.15). Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)

  
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- First Interim Report Presentation

Mike Henkel, CBO, reviewed the first interim financial report. He described the benefits of the passage of Prop 30 / Prop 55 / EPA, showed current enrollment and trends, discussed multi-year projections, shared fund balances, summarized fund revenue and expenditures and outlined future tasks.
- English Language Services Presentation

Cindi Lyon reviewed the purpose of Title 3, presented enrollment by language spoken, summarized languages by school, shared yearly language census results, displayed the percentage of English language learners making progress and attaining proficiency and outlined current projects.
- ELA/ELD Materials Adoption Update Presentation

Superintendent Reyes and Gail Hunt, Director (Interim) of Curriculum and Assessment, presented a list of committee members, reviewed activities thus far, detailed the pilot program and timeline, shared pilot teacher comments and set forth a revised timeline.
- Unpaid maternity leave of absence

It was moved/seconded (DeLuz/Barnes) to approve the unpaid maternity leave of absence for the following classified personnel:

  - Ms. Yumine Coronado 3.75 hour/10 month Instructional Assistant I at Robla Preschool beginning January 27, 2017 and ending March 10, 2017. (Fund 12)
  - Ms. Kristina Velez 6 hour/10 month Instructional Assistant II at Main Avenue School beginning March 27, 2017 and ending May 8, 2017. (Special Education Funds) Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- Employment of classified personnel

It was moved/seconded (DeLuz/Howard) to approve employment of the following classified personnel: Ms. Stephanie Bench as a 3 hour/10 month Instructional Assistant I at Robla Elementary School effective November 11, 2016. (LCFF Funds) Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- 2016-17 First Interim Financial Report

President Boyd opened a public hearing on the 2016-2017 First Interim Financial Report. Hearing no comments from the public, staff or board members, he closed the hearing. It was moved/seconded (DeLuz/Howard) to approve the positive certification of the 2016-2017 First Interim Financial Report for the period July 1, 2016 through October 31, 2016. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- Local Education Agency Plan

Cindi Lyon, Director of State and Federal Programs, explained that these revisions are needed to align the LEA Plan with the LCAP. It was moved/seconded (Howard/Cardona) to approve the Local Education Agency Plan Revision. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- Board Member Requests

Trustee DeLuz requested a presentation from the Art and P.E. teachers. Trustee Howard requested a progress report on the Coordinators of School Climate. President Boyd suggested the board schedule a retreat/training.
- Region 6-B CSBA Delegate Nominations

After Trustee DeLuz informed the board that Michael Baker, whom the board previously nominated, was in an appointed position, it was moved/seconded (DeLuz/Barnes) to nominate Ed Short as Region 6-B CSBA Delegate. Motion carried unanimously. (Ayes: DeLuz, Barnes, Howard, Cardona, Boyd)
- Adjournment

There being no further business to conduct, Trustee Boyd adjourned the meeting at 9:36 p.m. The next regular meeting is scheduled for January 12, 2017 at 5:30 p.m.

  
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